

XIC

Xàbia International College

Whole child philosophy • Individual attention • Family focused



PROSPECTUS

Contents Page

Our School _____	3
Mission Statement _____	4
From 2 to 18+ _____	5
Foundation Stage, 2 to 5 years _____	6
Foundation Curriculum _____	7
Primary, 5 to 11 years _____	8
Primary Curriculum _____	9
Secondary, 11 to 16 years _____	10
Secondary Curriculum _____	11
Key Stage 5, 16 to 18+ years _____	12
Examinations and Assessment _____	13
Spanish Curriculum _____	14
Language Curriculum _____	15
Admissions _____	16
New Students _____	17
Homework _____	18
Communication between Home and School _____	19-20
Committees and Rewards _____	21
Behaviour and Discipline _____	22
Activities _____	23
The School Day _____	24
Services and Facilities _____	25
The School Bus _____	26
Fees and Costs _____	27
Terms and Conditions _____	28
School Uniform _____	29
Rules re Personal Possessions _____	30
Our Staff _____	31
School Calendar _____	32
Registration Form _____	33



*“The children here
are just
fantastic!”*

Primary teacher

Our School

Xàbia International College is the only international school in Javea for students from 2 to 18 years. The school was founded in 1994 to provide a quality education based on the English National Curriculum, within an international environment. The school comprises Foundation, Primary and Secondary sections. We offer continuity of education from Nursery to University.

Our commitment to small class sizes enables us to provide a personal and individual education for every child.

The current roll of approximately 300 students is made up of children of some twenty nationalities. We offer them a broad education here at

XIC. The school is fully authorised to admit students of all nationalities and to convalidate their studies in line with the Spanish Education System. Teaching Spanish language and culture is an important part of the curriculum throughout the school.

We strongly believe in working closely with parents in the best interests of all our students, including liaising with our Parents and Teachers Association, The Friends of XIC (FoXIC).

“At XIC my children have blossomed beyond all our expectations.”

Primary parent



Mission Statement: Our aims at XIC

We seek to achieve our aims through the delivery of a broad and balanced programme of study, based on the English National Curriculum with an international dimension. Our ethos reflects a commitment to the following objectives:

- to promote students' enjoyment of learning and motivate them to fulfil their true potential, within a culture where achievement of all kinds is celebrated
- to acquire knowledge and skills, especially in terms of literacy, numeracy, physical well-being and aesthetic sensibility
- to emphasise the importance of proficiency in modern languages, especially English and Spanish
- to encourage students to strive for high standards and to have pride in both their work and appearance
- to help students develop self-confidence and enquiring minds
- to encourage students, as they mature, to take increasing responsibility for their own learning by way of preparation for life-long learning
- to promote student self-discipline and a respect for moral values, equal opportunities and human rights and to develop a sympathetic understanding of all races, religions and ways of life
- to help students to understand the world in which they live, global inequalities and the inter-dependence of individuals, groups and nations
- to develop in students an awareness of and a responsibility for their local environment and for all aspects of the global environment
- to promote good relationships amongst students in a secure, relaxed and supportive family atmosphere in which parental input is valued.



Foundation Stage

Our Foundation Stage offers children from 2 to 5 years a varied curriculum, in a bilingual environment, stimulating the acquisition of both Spanish and English from a very early age. Based in a dedicated area of the Primary school, Foundation children occupy bright, spacious classrooms with exciting outdoor play areas. Small classes and a warm, family atmosphere ensure that even the youngest children settle quickly and enjoy their first experience of school.

Primary School

Set in a beautiful location with spectacular sea views, the Primary school is approximately 2 minutes from the Secondary school. The family atmosphere encourages the individual development of children of all nationalities. Commitment to small classes enables our qualified and dedicated teachers to foster personal and academic development, enabling children to achieve their full potential in a supportive environment. Attractive, well-resourced classrooms, together with excellent ICT facilities, provide a wonderful learning environment.

Secondary School

The Secondary site is only minutes from the centre of Javea and some 400 metres from the Mediterranean Sea. Teaching rooms are clustered around a central courtyard with a separate playground to the rear. Small class sizes promote an atmosphere in which effective teaching and learning can thrive. All students in Year 7 to Year 11 are issued with a Samsung Galaxy tablet to enhance their education. We offer first and second language programmes in Spanish in addition to the broad and balanced English National Curriculum. Special arrangements can also be made for first language classes in French and German. Exam results are excellent and compare favourably with other non-selective independent schools elsewhere in Europe. Virtually all our Year 13 students proceed to University,



“We are very proud of our students & the results they achieve.”

Secondary teacher

Foundation Stage Age 2 to 5

Based in dedicated premises at the Primary school, our Foundation Stage provides a safe and stimulating nursery and pre-school for our youngest children.

The advantages of our bilingual environment should not be underestimated. The early years are often described as a “window of opportunity” for language learning. Educational research shows that introducing languages to children from an early age not only improves

their learning ability but also gives them a head start in learning new languages later in life.

Our Foundation Stage provides a varied curriculum, including free and structured play, in spacious, fully-equipped classrooms and well-resourced, shaded play areas.

Each child’s progress is carefully monitored through regular assessment to ensure they achieve their full potential.



Foundation Curriculum

In line with the English National Curriculum for Foundation Stage, we use a thematic approach to teaching, based on the Early Learning Goals:

Communication and Language

Listening and attention
Understanding
Speaking

Physical Development

Moving and handling
Health and self-care

Personal, social and emotional development

Self confidence and awareness
Managing feelings and behaviour
Making relationships

Literacy

Reading
Writing

Mathematics

Numbers
Shapes, space and measures

Understanding the world

People and communities
The world
Technology

Expressive arts and design

Exploring and using media and material
Being imaginative

“My son can’t wait to get to school in the morning...he loves it!”

Foundation parent



Primary Age 5 to 11

Only minutes from Secondary, the Primary school is set in beautiful grounds overlooking the sea. We have excellent outdoor areas including sports areas, an adventure playground and a swimming pool.

Our indoor facilities include specialist language, music and drama rooms, a fully-equipped computer suite and infant and junior libraries.

The school has retained its family atmosphere during expansion, enjoying good relationships with parents and children. Our well-qualified, enthusiastic teaching team

is one of our greatest strengths. Our students also benefit from mixing with children of many different nationalities in small classes.

We are very proud of the reputation we have achieved for providing a high-quality education in this area.

Parents are encouraged to come in to school and help in many different ways, including hearing children read and supporting ICT and art lessons. Social and fundraising events are organised by our parents' association The Friends of XIC (FoXIC) throughout the year.



Primary Curriculum

Key Stage 1 (from age 5 to 7)

In Primary our children embark on the next stage of their education where they continue to study the English National Curriculum. A more formal approach to education is gradually introduced alongside learning through play and exploration. At this stage children also begin to study Spanish language and culture.

Key Stage 2 (from age 7 to 11)

During the next stage of education, children develop their skills in a more academic setting. They continue to follow the English National Curriculum as well as a full Spanish programme. As in Foundation and Key Stage 1, we focus strongly on language acquisition skills. Children

are encouraged to use their computer skills across the curriculum.

Creativity is encouraged and nurtured through Music, Drama and Art. Our on-site facilities and swimming pool are used to teach a full range of sports activities. Extra-curricular activities are organised during lunchtime as well as after school.

As an international college, we are committed to the teaching of modern languages throughout a child's education. Children have the opportunity to achieve fluency in two and sometimes three languages by the end of their primary education.

“What is so special about XIC is the way the teachers bring out the best in every child.”

Primary parent



Secondary Age 11 to 16

In Secondary, emphasis is placed on increasing the skills, knowledge and ability in the Arts, Mathematics, the Sciences and languages. English, Spanish, German and/or French are studied by all students. In Years 7 to 9 students follow a broad-based curriculum, similar to the Primary years, but are taught by specialist subject teachers, often in small groups according to ability.

Year 10 and 11 students follow a two-year course, which leads to the International General Certificate of Secondary Education (IGCSE) examinations in nine subjects, typically. These exams can be fully convalidated with the Spanish

Certificate of Completion of Secondary Education (“Graduado en Educación Secundaria Obligatoria - ESO”).

All students study English, Mathematics, Spanish and Sciences. Optional subjects include Art, Drama, Economics, English Literature, French, German, Geography, History, ICT and Music. As in all comparable schools, only certain combinations of these optional subjects are possible within our busy timetable.

The College is an authorised centre for the Cambridge International Examination Board and Edexcel (London) Examination Board.



Secondary Curriculum

The week consists of 30 lessons, the content of which varies slightly in each year group. At Key Stage 3 (Years 7 to 9), English, Maths, Spanish and Science have priority in the curriculum, with all other subjects being allocated one or two lessons a week. This includes Physical Education and Sport (both off-site) and Personal and Social Education/form period.

At Key Stage 4, a two-year (I)GCSE course is followed during Years 10 and 11, normally in nine subjects. Each subject is allocated three lessons a week (except Maths - four), plus Sport (off-site) and Personal and Social Education /form period.

EXAM RESULTS 2017

(I)GCSE

Overall pass rate: 78% (UK 66%)

A/A*: 25% (UK 20%)

“XIC lets me be who I am and encourages me to become who I want to be.”

Secondary student



Key Stage 5 Age 16 to 18+

Year 12 (16 years) & Year 13 (17 years)

Key Stage 5 is a small but growing community based on the Secondary site, thus making it easy to ensure that a new student quickly settles into its ethos. The Head of KS5, Mr Newies, oversees all aspects and will provide specialist academic and pastoral support throughout a student's time there.

Students have freedom of access but are encouraged to pursue personal, academic study on site during the school day. There is a Common Room available as a privilege for senior students, which is run by the students themselves.

A-levels provide students with the opportunity to continue with their academic studies at a higher level. It is important for students to understand that the style of teaching and need for independent learning and research is important as a preparation for Higher Education. As senior students in the College, they will also be expected to contribute to and help organise charity and social activities during the year.

Two-year Advanced level (A-level) courses are available in a wide range of subjects which, when successfully completed, allow students to progress to university as well as being suitable preparation for entry into employment. Mr Newies will support students through the application procedure for Higher Education

through UCAS in the UK, plus applications for university in other European countries and further afield. Mrs Padilla (Head of Spanish Studies) will advise on Spanish university entries and career paths.

Conventionally, students follow courses in three or four subjects at A-level and they have an allocation of 3 or 4 teacher contact periods per subject per week. As explained earlier, further private study and research will be required at this level. However, there is considerable flexibility in the number of subjects studied, and the strength of small class numbers is that XIC can tailor programmes to suit individual needs within our overall KS5 framework.

The subjects that we currently offer are Applied ICT, Art & Design, Biology, Chemistry, Economics, English (Language and Literature), Music, French, Geography, German, History, Mathematics, Further Mathematics, Physics and Spanish. There is also the possibility for our non-native English speakers to take advanced Cambridge certificates.

A level results 2017: Overall pass rate 91% (A-E grades).



Examinations and Assessment

Assessment

Progress is carefully monitored and recorded throughout the school. Students from age 8 to 14 are assessed annually by the internationally recognised Cognitive Abilities Test (CAT). This measures ability in four domains: Verbal, Non-verbal, Quantitative and Spatial Reasoning. The results give teachers and parents reliable and valid information regarding a child's progress and capability compared to UK national norms. We are consequently able to compare performance with cognitive ability.

Examinations (internal)

Primary pupils take standardised tests in English and Maths. They also take tests set by class and language teachers before reporting in the Autumn and Summer Terms. Although regular testing occurs in all subject areas throughout the College year, all students in Secondary are required to sit examinations during December/January and again at the end of the Summer Term. Mock exams for those taking external exams are held in December. Teachers monitor pupils' progress throughout the course and record continuous assessment marks and/or grades for coursework. Estimated grades are given for those in Year 11 and above at October half term and again after the mock examinations.

Examinations (external)

Students in Years 10 and 11 are prepared for the (International) General Certificate of Secondary Education (Cambridge and Edexcel International Examinations) and normally take their examinations at the end of Year 11. Students in Years 12 and 13 principally follow courses at A-level offered by Edexcel.

Cambridge English Language Exams – see p15 (English Language Support).

Spanish Curriculum

As an international school in Spain we are committed to teaching Spanish as a core subject from early years through to A-levels and University access.

Foundation Stage and Primary

From the age of 2 children are immersed in a bilingual environment, stimulating the early acquisition of both Spanish and English. Spanish is taught as a subject to all children from Foundation 2. From Year 3 it is taught at different levels – as a modern foreign language and at advanced/native level. All Spanish and many non-native children follow our first language programme in Primary.

Secondary

In Secondary, pupils continue to be taught at different levels. Those studying Spanish as a foreign language work towards their (I)GCSE. Pupils who continue with the first language programme study Lengua (Spanish language), Valenciano and Ciencias Sociales (Geography and History), alongside the English curriculum, up to Year 11. On successful completion of this course of study pupils obtain the official Spanish Certificate of Completion of Secondary Education (“Grado en Educación Secundaria Obligatoria - ESO”).

Key Stage Five (Y12 / Y13)

Pupils who choose to continue their studies at A-level (Years 12 and 13) have the option to apply to any European university. Spanish authorities allow our students direct access to Spanish universities with A-level grades. This system requires a minimum of 140 UCAS points in 2 A-level subjects together with 5 (I)GCSE subjects with a minimum of grade C. This means that our students have the same opportunities as those coming from Spanish schools as they can apply to universities at the same time by using their predicted grades. It is advisable that those students wanting to apply to Spanish universities take two PCE (Pruebas de Competencias Específicas) to ensure a place in the degree of their choice as the demands in some courses are very high, as within the UK. It is also important to mention that following the same process of combining 2 A-level subjects and 5 (I) GCSE subjects (or their “ESO” certificate), our students can apply for a “Bachillerato” certificate which will allow them to carry on to Higher Education such as “Formación Profesional” (professional qualifications. Mrs Padilla, our Head of Spanish Studies, oversees the choice of subjects that a student needs for access to university as well as for the convalidation of A-levels to the “Bachillerato” certificate.



Language Curriculum

French and German

French and German are taught to all students in Year 7. Students then have the option, agreed with their teachers, to study one or both languages in Years 8 and 9. As both these subjects are taught by native speakers, first language tuition is also available. French and German form part of the option blocks at (I)GCSE and are also offered at A-level.

English Language Support

Non-native English speaking students are taught the English language skills necessary to meet their educational and social needs. Each new student is assessed and assigned to an Additional Language programme, and is prepared at the appropriate level for the prestigious Cambridge exams (KET, PET, First Certificate). This language tuition is included in the fees when it takes place within the curriculum.



Admissions

XIC welcomes applications from all students who would benefit from studying, in the English language, a mainstream curriculum based on the English National Curriculum.

We do not encourage the admission of students with specific learning difficulties or those with a statement of special educational needs, as we do not have sufficient qualified staff to cater for such needs. Our buildings have not been adapted for physically disabled students.

Application for Admission

Places are only offered following a successful interview with a member of the Senior Management Team. We do not have an entrance exam, although we must see satisfactory reports from the previous school. Additionally, we normally contact the previous school for a personal reference.

An offer letter will be sent to successful applicants and a registration form can then be completed and the non-refundable registration fee paid.

Note: If no place is available, the child's name can be placed on a waiting list. Parents are informed as soon as a place becomes available.



New Students

Through Primary up to Year 11, each student is allocated a Form Tutor with whom they register each morning and who has special responsibility for the student's pastoral care. The Form Tutor ensures that students understand College procedures and endeavours to make them feel "at home". The tutor also monitors with particular care the progress of each new student during the first month to ensure that the student is integrating into the social and academic life of the College.

For students who come to Secondary from the College's Year 6, the transition process starts in the Spring term. Fiona Phillips, Head of Secondary, visits Primary and holds meetings with Year 6 students and parents, along with their new form tutor in Secondary and the Head of Spanish. A full-day visit is then arranged for the whole of Year 6, together with their teacher. Assessment details are provided by the Year 6 teacher who also meets with teachers of Year 7 at the beginning of the Autumn term to give advice on suitable English and Maths groups. The Head of Spanish Studies liaises with Spanish teachers in Primary to allocate groups for Year 7.

An induction morning for all new students takes place before the beginning of the Autumn term.



Homework

The following guide is given as an indication of the normal time that homework should take.

Primary

Years 1, 2, 3 and 4: 20 minutes per day maximum

Years 5 and 6: 30 minutes per day maximum

All students are given a home-school diary in which messages between teachers and parents and homework are recorded. Parents are asked to check that homework has been completed and sign this diary. Class teachers will check diaries.

Secondary

Years 7, 8 and 9: 2-3 subjects per evening (approx 30 minutes per subject)

Years 10 and 11: 2 subjects per evening (approx 1 hour per subject each evening and 2-3 hours over the weekend)

Years 12 and 13: as required

Students are issued with a Homework Diary in which all homework must be recorded. Parents are asked to check and sign this diary at least once a week and add comments if they wish. Form Tutors will also check and sign the diary on a weekly basis. Homework should always be handed in on the appropriate day. Any reason for failure to complete homework should be noted in the homework diary or in a separate note and signed by parents. The current procedure stipulates that homework not done on three occasions, without reasonable excuse endorsed by parents, results in the student being placed on Homework Report.

Study Problems (Secondary)

Should a problem develop, which the class teacher/tutor is unable to resolve, eg persistent failure to produce homework or inadequate application in class, the class teacher will inform a member of the Senior Management Team. Action then taken may include: obtaining reports from all the student's teachers, interviewing the student, putting the student on Academic Report or Homework Report, or contacting the student's parents. XIC reserves the right to request a pupil to leave if their poor attendance or poor academic standards are detrimental to the well-being of the rest of the students, or if social behaviour becomes unacceptable.

“From day one my daughter has been really happy and motivated at school.”

Secondary parent

Communication between Home & School

The more formal means of communication are set out below. However, parents are most welcome at any time to see round the College and discuss developments.

Foundation Stage and Primary

Parents are encouraged to keep in close contact with the class teacher. In this way any problems can be dealt with immediately. The Primary Headteacher and class teachers are usually available at the end of the school day. An appointment can also be made via the secretary. There will be formal parents' meetings each term when parents are welcome to meet with teachers to discuss pupils' progress. Where translation of reports is required between English and Spanish, an oral translation can be arranged in advance to take place during parents' meetings.

Secondary

Formal reports and parents' meetings with staff are scheduled, as appropriate, during the year. The Year 11, 12 and 13 meetings follow the mock examinations. The meetings for Years 7 and 10 are normally held in the Autumn term, with Year 8 and 9 in the Spring term. A parent may request to have their child placed on Academic Report. Parents are shown the report card, asked to read staff comments and to sign. They may add their own written comments, which will be read by the pupil's form tutor.

When checking their child's homework diary parents may, if they wish, add comments for the attention of staff. The latter may do likewise. A Leaving Report is available, following each student's departure from the College. Formal appointments to meet staff must be made via the secretary.



Communication between Home & School (2)

Parental Access to Documents and Information

Parents have the right of access to the following documents:

- all documents designed to provide information to parents and students
- all subject syllabuses, whether for public examinations or otherwise
- procedures for student behaviour and study problems
- collated examination results by year group (not individual subjects)
- all legal certification and registration documents

Most of the above is included in our Key Stage handbooks. Parents will not have access to any documents containing references of a nature sensitive to individuals or groups.

Parental Responsibility

The parent or guardian is responsible for:

- informing the College of any change of address, email or telephone number
- notifying the College, in writing, of any problem or medical condition which may prevent their child from leading a normal College life
- notifying the College if their child contracts a transmissible disease
- unexpected absence - we expect parents/guardians of students to contact us by telephone or email if their child is unable to come to school due to illness or other unexpected reason; if we do not hear from you by morning break we will try to contact you to inform you that your child has not been registered at school; this applies also to requests to be excused from any specific classes, including Sports/PE; pupils should be kept at home for 24 hours following sickness and/or diarrhoea
- ensuring students arrive promptly for the start of the day
- checking and signing their child's homework diary regularly
- ensuring that set homework is completed and that their child conforms to the rules of the College and takes care of all College property
- informing the College of financial problems as soon as possible; this information will be treated in strictest confidence



“We aim to provide a varied curriculum with different learning experiences.”

Head of College

Committees and Rewards

Houses

The House system fosters a sense of solidarity and teamwork in a non-academic sense. All pupils join one of our four houses upon entry to Year 3 and above: Gaudi (Yellow), Picasso (Red), Dali (Green) and Goya (Blue). A wide range of inter-house competitions occurs during the year and pupils can gain house merit points for other individual activities which go towards points for their Houses.

Rewards

One of our aims is to encourage students to have a positive involvement in College life, whether through formal work or otherwise. We value such contributions highly and recognise them by awarding Certificates of Merit and prizes at the end of the year. In Primary, House Merit Certificates are awarded monthly. In Secondary, students work towards commendations and house points.

The Friends Of XIC (FoXIC) - Parents Association

The committee of FoXIC organises a number of social and fund-raising events during the year. Parents are encouraged to attend such functions. The Chairperson can be contacted via either school office.

Student Council

In Secondary the elected Student Council is very active in organising fundraising events for charities and in-house social activities such as discos. It is also an important forum for the expression of student opinion regarding how the college can be improved.



Behaviour and Discipline

The College disciplinary system is designed to ensure that no child should prejudice his/her education or that of others, and that problems should not grow unnecessarily. All difficulties are dealt with in a direct and personal way to ensure a full understanding of the causes and thereby identify the best course of action in each individual case. Class teachers, the student's Form Tutor, Primary and Secondary Heads, the Head of College, individually and in combination may be involved at various stages. When appropriate, parents may be asked to attend a meeting with the above staff. In Secondary, subject teachers occasionally give lunchtime detentions for unacceptable behaviour.

Formal sanctions include: Homework Report, Behaviour Report, verbal and written 'contracts', suspension and expulsion. For certain very serious behaviour, eg violent acts or involvement with drugs, the usual procedures would be 'short-circuited' and the student would be immediately suspended or expelled. We will not permit a student to adversely affect the learning of another pupil. Consequently, disruptive students are sent to the office and not re-admitted until they have agreed to co-operate with the teacher.

Behaviour and Procedures

The behaviour of all members of the College community is governed by simple common sense. Primary students are expected to follow the 'Golden Rules', which forms part of the PSHE programme. All students are expected to arrive punctually to start the day, and to all lessons. Gates will be open from 8.30 am. Secondary students should arrive at College by 8.50 am, in time for registration at 9.00 am. In Primary students should arrive from 8.45 am onwards for registration at 8.55 am. Pupils must respect College property; any malicious damage will be repaired at the expense of the pupils or their parents.

Students are always expected to conduct themselves in a manner that will be a credit to the College and themselves. Correct uniform should be worn at all times. In class students will make it as easy as possible for the teacher to teach and for everyone to learn by:

- arriving on time with everything needed for the lesson
- beginning and ending the lesson in an orderly way
- listening carefully
- following instructions
- helping each other where appropriate
- being silent when requested
- working to the best of their ability
- keeping exercise, text books and other equipment such as electronic tablets tidy and in good order
- always treating other students and staff with respect

Extra-curricular Activities

In Primary, a wide variety of extra-curricular activities are offered during the school day, including orchestra, choir, computers, games and sports, whilst in Secondary such activities are optional. Guitar and piano lessons are available, and after-school activities include art, ceramics, football, karate, modern dance, gymnastics, skating and Maths with Abacus. Our students have achieved national success in karate. There are musical and drama productions throughout the year on both sites. We enter pupils in local and national art and literacy competitions. Our students perform in talent shows and during such events as end-of-year celebrations. We have links with the local music and dance academies in Javea and encourage students to join other local clubs. Our footballers, for example, form the bulk of the Marina Alta International Soccer School team.

Educational Trips

Excursions are arranged for all ages throughout the year, to enhance classroom learning. We use the wonderful local environment for visits to support classwork, especially in Geography, Science and Spanish. The “Hemisfèric”, “Oceanogràfic” (Sea Life Centre), Science Museum and “Bioparc” in Valencia are frequently visited. Primary run an annual residential trip to a Granja Escuela where ecological and adventure pursuits are followed. Our students also enjoy ski trips in the Pyrenees. Apart from the residential trips, we regard excursions as an integral part of the curriculum and all students are expected to participate. Expenses on such trips are not included in the school fees but charged as an extra.



The School Day

PRIMARY

Registration	08.55 - 09.05
Reading in class	09.05 - 09.20
Period 1	09.20 - 09.55
Period 2	09.55 - 10.30
Break	10.30 - 10.50
Period 3	10.50 - 11.25
Period 4	11.25 - 12.00
Lunch	12.00 - 13.00
Assembly, Clubs	13.00 – 13.30
Period 5	13.30 – 14.05
Period 6	14.05 – 14.40
Break	14.40 – 15.00
Period 7	15.00 – 15.30
Period 8	15.30 – 16.00

SECONDARY

Registration	08.55—09.00
Period 1	09.00 – 10.00
Period 2	10.00 – 11.00
Break	11.00 – 11.15
Period 3	11.15 – 12.15
Period 4	12.15 – 13.15
Lunch	13.15 – 13.50
Registration	13.50 – 14.00
Period 5	14.00 – 14.55
Break	14.55 – 15.10
Period 6	15.10 – 16.10

During breaks and at lunch time students are supervised. Primary children and those in Years 7 to 11 are not allowed to leave the College grounds during the school day, unless taken out by parents. Separate arrangements operate for Year 12 and Year 13.



Services and Facilities

Lunches

Hot meals are provided by a local school catering company. Alternatively, pupils may bring a packed lunch. Guidelines for healthy eating can be provided. In Primary a nutritionally balanced, three-course lunch menu is available, which must be ordered on a monthly basis and paid for by bank transfer. In Secondary a cafeteria-style service of hot and cold lunches and snacks is offered. A Tuck Shop is run in Primary by parents during Friday afternoon break. Children are allowed to bring in a maximum of 1€ to spend in the Tuck Shop.

Transport

The College offers a bus service from Calpe and Denia. See timetable on page 26.

Sport

The College is fortunate in being able to supplement its on-site facilities with those at Toscamar, the sports ground in Javea town and the sports centre in Javea port. We even occasionally use the beach! Primary has the use of its own on-site sports area as well as a swimming pool.



*“I love coming to school
because all my friends are
here.”*

Primary student

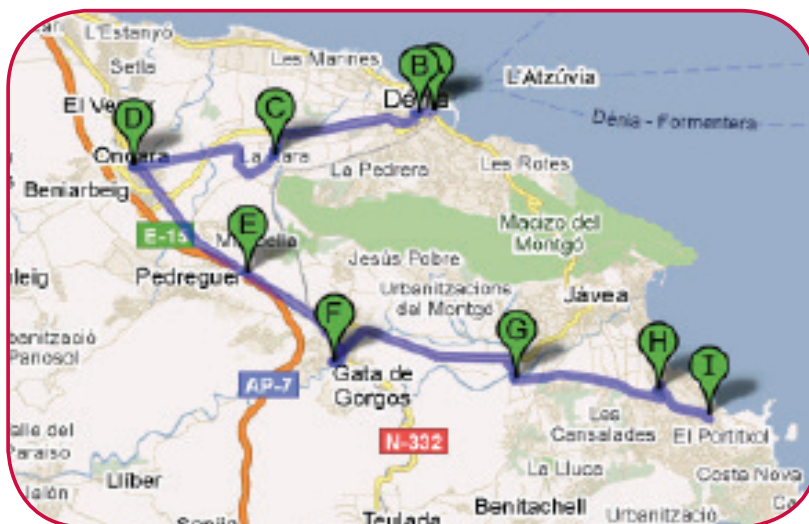
Calpe Bus

		AM	PM
A Calpe	Estación de autobuses	07.45	17.00
B Benissa	Bar Frau	08.05	16.50
D Moraira	Pan, Pan, Jamon, Jamon	08.20	16.35
E Moraira	Parada de autobús	08.25	16.40
F Benitachell	Oficina de Turismo	08.39	16.30
G Javea	Hotel Pinosol	08.40	16.25
H Javea	WOK Javea	08.45	16.15



Denia Bus

		AM	PM
A Denia	Plaza Jorge Juan	07.55	17.00
B Denia	Estación de autobuses (Plaza Juan Carlos I)	08.00	16.55
C La Xara	Parada bus Hospital	08.10	16.45
D Ondara	Avenida Alicante (Muebles Escrivà)	08.15	16.40
F Gata	Cas, Gata	08.25	16.30
G Javea	Estación de autobuses	08.35	16.20
H Javea	Molí Blanc	08.38	16.17
I Javea	Club de Tennis	08.42	16.15



For further information and costs, please contact Elisa Álvarez in the Administration office at Primary. Children travelling on the school bus are supervised by a monitor.

Fees and Costs 2018-2019

Initial Registration Fee, Year 1 upwards (non-refundable): 600.00 euros (per family)

Year Group		1 single payment	2 equal payments due in September and January	10 payments by direct debit due September to June
Pre-Foundation (2 yrs) Full Day		3800.00	1960.00	410.00
Pre-Foundation (2 yrs) Half Day		2250.00	1160.00	240.00
Foundation 1		4300.00	2215.00	460.00
Foundation 2		4600.00	2370.00	500.00
Years 1 and 2		6100.00	3140.00	650.00
Years 3 to 6		6400.00	3300.00	685.00
Year 7		8000.00	4120.00	855.00
Year 8		8500.00	4380.00	910.00
Year 9		9100.00	4690.00	975.00
Year 10 and 11		9550.00	4920.00	1020.00
Year 12 and Year 13	1 AS/A-level	3800.00	1960.00	405.00
	2 AS/A-levels	6800.00	3500.00	725.00
	3 AS/A-levels	9950.00	5125.00	1065.00
	Additional charge for each GCSE subject	950.00	490.00	100.00

All costs for books, materials and accident insurance are included in the fees, up to and including Year 11. There is a 10% discount for the second child and 20% for subsequent children.

In April/May parents are invited to re-register their children (up to and including Year 12) for the next school year. A fee of 600 euros (Foundation 2 to Year 12), and 300 euros (Pre-Foundation and Foundation 1) is then due. This non-refundable fee guarantees a place and is deducted from the following year's account. Failure to pay the fee will result in the student going on a waiting list.

Terms & Conditions

Payment of Fees

Tuition

- A single payment to be paid on or before 1 September 2018.
- Two instalments – the first to be paid on or before 1 September 2018 and the second to be paid on or before 1 January 2019.
- Ten monthly payments paid by direct debit. Fees will be payable during the first five days of each month. If you wish to pay by this facility you will be required to complete a form with your bank details.
- A reduction of 10% is given for the second child and 20% for subsequent children.
- A separate payment plan for children starting during the school year will be prepared by the Administration Department.
- At least one term's notice must be given if a child is leaving the college.
- In the event of a pupil being suspended or expelled from the College there will be no refund of fees.
- A reduction in fees cannot be claimed for periods of absence or if exam subjects are 'dropped' by the student.

Please note that fees shall not be refunded.

Examinations

Parents are responsible for the cost of external examination entries and payment is required prior to entries being made. During examination periods for IGCSE, GCSE or A-level examinations, normal lessons continue and therefore all students should attend college. Normal tuition fees apply for this term.

The College reserves the right to make changes in the Administrations Procedures, Conditions and Regulations, and in the subjects offered. These changes will only be introduced if they are considered necessary or beneficial to the education of the pupils and assist the efficient operation of the College.



“Our pupils benefit from mixing with children of many different nationalities.”

Secondary teacher

School Uniform

Full uniform is compulsory for all students from Foundation Stage up to and including Year 11.

All tops, including T-shirts, polo shirts, sweatshirts and fleeces must be purchased from the College. Extra outdoor coats are acceptable during the cold weather, but all students should have at least one fleece and a sweatshirt. We strongly recommend that children try all items for size prior to parents ordering school uniform. A range of items in all sizes will be available in the Primary office for this purpose.

If recommended items of clothing such as trousers, shorts and skirts are not purchased from the College they must adhere to the following guidelines:

- navy blue colour (Primary); navy blue or black (Secondary); no denim, decoration or pattern
- skirts and shorts must be no shorter than just above the knee
- footwear, including trainers, must be suitable for school: black, white or dark blue with no obvious decoration
- socks and tights must be navy blue or white (or black in Secondary)
- XIC school bags must be used for swimming kit (Primary)

Long hair must be tied back; bright coloured streaks are not acceptable. Discreet ear-rings only, no other piercings, tattoos or jewellery are allowed.

ALL ITEMS OF UNIFORM MUST BE CLEARLY MARKED WITH THE CHILD'S NAME.

Key Stage 5 (Y12 and Y13)

The college is an educational institution for teaching and learning. Although uniform is not compulsory, it is important that senior students dress appropriately. Dress that would be quite acceptable at a social event such as a disco or on the beach is not suitable for school. All students are expected to dress smartly and be a credit to themselves and the college.

The following are not appropriate and must not be worn in college. This list is not exhaustive - from time to time fashions change, so other items may be added. Remember, it is a place of work!

- mini-shorts/beach shorts
- cut-off, ripped or holed trousers
- headgear inside the building
- low-cut or off-the-shoulder tops
- low slung trousers exposing underwear
- short mini-skirts or dresses
- t-shirts with unsuitable logos
- bare midriffs
- leggings with mini skirts

Rules Regarding Personal Possessions

Students should not bring the following onto the premises. Staff take these items into safekeeping and exercise their judgement as to the method of return/disposal:

- chewing gum or pipas (sunflower seeds)
- pills and medicines (should be labelled and given to the College secretary) unless required to be carried by pupil, eg inhalers
- glass bottles of drinks
- alcoholic beverages, drugs, tobacco, lighters and knives or other items considered to be weapons; serious disciplinary action will be taken if this rule is disobeyed ie in the case of drugs or illegal weapons the police may be informed
- animals
- aerosol sprays, super-glue
- valuable goods of any description – we cannot accept responsibility
- pornographic material

The list is not exhaustive. If in doubt, please seek advice. No food or sweets should be eaten inside the school building other than in the designated areas except for wet lunchtimes when Secondary pupils eat in form rooms.

Mobile phones

XIC cannot be held responsible for the loss or damage to a mobile phone brought into the school, although we will take all reasonable steps to find a missing phone. Students can be contacted in emergencies via the College office. In line with most other similar schools, a separate mobile phone policy exists, a copy of which is available for consultation.

Bicycles

Secondary students are allowed to cycle to school. Bicycles are left at school at the student's own risk, we cannot accept responsibility. Bicycles must be securely locked with a chain at all times and helmets must be worn.

Motorbikes

Those over 15 can apply for a motorcycle licence and must pass a theory and practical exam. To be granted such a licence the applicant must have resided in Spain for at least six months. Upon request we can supply a letter confirming number of months attendance at XIC. We allow students with all the appropriate documentation to park behind Secondary. Motorbikes must not be parked on the Chemist's forecourt opposite. It is an important school rule that motorbikes do not cause a disturbance to local residents by being driven up and down the roads adjacent to XIC. All students **MUST** wear a helmet.

Our Staff

Chairman of Governors

David Gardner-Brown

Director of College

Richard Wijeratne BA (Hons)

Executive Director

Hilary Fernandez Cert Ed

Head of Primary

Steve Jarman BEd (Hons)

Deputy Head of Primary

Ania Walker, BA (Hons) PGCE QTS

Head of Infants

Lynda Larkum

Head of Secondary

Fiona Phillips BA (Hons) TEFL

Deputy Head of Secondary

Mark Newies BA (Hons) PGCE

Head of Spanish Studies

Alicia Padilla BA (Hons) CAP

Teaching Staff - Primary

Yaa Bekoe, Técnico Superior Educación Infantil

Julie Evans (Foundation Stage)

Abi Fletcher, BA (Hons) PGCE ABRSM Cert TEFL Dip

Julie Gent, BA PGCE Cert TESOL QTLS

Marilén Marques Llobell, Lic en Pedagogía

Esti Arrieta Puente, Magisterio Lengua Extranjera

Anne Morgan (Foundation Stage)

Loli Nueda (Teaching Assistant)

Jo O'Keefe, BA (Hons) QTS

Carolyn Reed, BA (Hons) PGCE, Cert TEFL

Jackie Shearer, SNVQ Level 3 Early Years

Linzi Woods, BSc Hons, PGCE

Teaching Staff - Secondary

Elena Contel, Lic en Historia del Arte

Sandra Etkin, Bsc (Hons), PGCE

Arantxa Ferrer, Lic en Ciencias Biológicas, CAP

Abi Fletcher, BA (Hons) PGCE ABRSM Cert TEFL Dip

Rebecca Gallego, BSc (Hons) PGCE

Miguel Garcia de la Reina, Lic en Geografía, CAP

Mathias Gervaise, BA (Hons) (Paris), PGDE (Glasgow)

Jan Gibbs, BA (Hons) PGCE

Debbie Heard, BSc PGCE

Tina Kelley, BA (Hons) PGCE

Gaynor Laporte, BA (Hons) PGCE

Virginia Lowe, BSc (Hons) PGCE

Mariola Moya, BA(Hons) CAP

Nigel Poole, BA (Hons) PGCE, NPQH, FRSA

Neil Rigby, BSc (Hons) PGCE

Andreas Wolf, Matura

Administration

Elisa Álvarez (Finance)

Anna Fuentes (Secretary—Primary)

Stella Janda (Secretary – Secondary)

Pepi Vicens (Accounts)

Jaume Avargues, IT/Ingeniero Técnico Informático

Ancillary Staff

Jaume Albi

Juan Bennloch Torres

Antonia Buigues

Maria Cholbi Montero

Rosa Zamora Selva

“I love teaching here... the children are so keen to learn & do their best.”

Primary teacher

School Calendar 2018-2019

AUTUMN TERM 2018

Wednesday 5 September	First day of term
Tuesday 9 October	Fiesta (Día de la Comunidad Valenciana)
Friday 12 October	Fiesta (Día de la Hispanidad)
Monday 29 October – Friday 2 November	Half Term
Thursday 6 December	Fiesta (Día de la constitución Española)
Friday 7 December	Puente
Friday 21 December	Last day of term

SPRING TERM 2019

Monday 7 January	First day of term
Monday 25 February – Friday 1 March	Half Term
Monday 18 March	Puente
Tuesday 19 March	Fiesta (San José)
Wednesday 17 April	Last day of term

SUMMER TERM 2019

Monday 29 April	First day of term
Wednesday 1 May	Fiesta (Día del Trabajo)
Thursday 2 May	Puente
Friday 3 May	Fiesta Javea (Nazareno)
Wednesday 26 June	Last day of term

This is a provisional calendar - dates are subject to the release of the Javea Town Hall school calendar 2018-2019. Please take note that external examinations can take place on any date, including holidays.

“The small class sizes means my child gets individual attention - he’s doing so well!”

Primary parent

Registration Form

Surname: _____ First name: _____

Date of birth: _____ Nationality: _____

Father's name (in full): _____

Mother's name (in full): _____

Home address: _____

Postal address: _____

Tel (home): _____ (mobile/s): _____

Email: _____ NIE/Passport No*: _____

Previous school: _____ * Please supply photocopy

Address: _____

Tel/Email: _____

Consent to Medical Treatment

In the event of my son/daughter needing emergency medical attention before I can be contacted, I authorise the Headteacher or member of staff acting on his/her behalf to exercise 'in loco parentis' to administer any treatment necessary. I also give valid consent to such treatment as recommended by a qualified medical practitioner.

Signed: _____ (Parent/Guardian)

Please inform the College about any special medical conditions that your child suffers from, including asthma and other allergies:

Condition: _____ Current medication/treatment: _____

If your child suffers from asthma, does he/she carry a relief inhaler? _____

Please provide any further information about your child which you think might be of help to the College:

Please provide a Medical Certificate for your child 'Informe de Salud del Escolar' (details from the school office).

Consent to Outdoor Activities

I hereby give permission for my son/daughter to take part in supervised outdoor activities. I understand that some of these activities may require my child to leave the College premises.

Signed: _____ (Parent/Guardian)

Consent to Publish Photos and/or School Work


I give permission for my child's image (including photos, DVDs etc) or school work to be published on the school website, facebook page, in school literature, in the press or to be made available to parents of the school. Photos/images of children will never be accompanied by their full names.

Signed: _____ (Parent/Guardian)

Condition of Entry

I understand that the acceptance and retention of my son/daughter is subject to the condition that he/she accepts and conforms to the rules of the College. I hereby undertake to conform to the Conditions and Regulations of the College, as stated in the Prospectus, subject to any amendments that may from time to time be found necessary.

Signed: _____ Date: _____



“The atmosphere is so warm and friendly - my daughter has never been happier.”

Foundation 2 to 5 years
Primary 5 to 11 years

Tel: 96 647 2121
Email: primary@xabaiinternationalcollege.com

Secondary School 11 to 18 years

Tel: 96 647 1785
Email: secondary@xabaiinternationalcollege.com

www.xabaiinternationalcollege.com

Ctra Cabo La Nao 21 | Aptdo de Correos 311 | Javea 03730 | Alicante | Spain